
Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 12th September 2012

Place

Committee Rooms 2 and 3 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes**

(a) To agree the minutes of the meeting held on 8th August 2012 (Pages 1 - 8)

(b) Matters Arising

4. **Overview and Scrutiny Management** (Pages 9 - 16)

The following matter is reported to Scrutiny Co-ordination Committee, in accordance with paragraph 2.6.4 of the City Council's Constitution, it being responsible for the overall co-ordination of the Overview and Scrutiny function and related responsibilities:

Cabinet Item of Urgent Public Business

Expansion of Frederick Bird Primary School

The Cabinet considered the above report at their meeting on 14th August 2012. The Chair of the Scrutiny Co-ordination Committee attended the Cabinet meeting and agreed that the decision was urgent and that Call-in should not apply. In accordance with paragraph 4.5.3.1 of the Council's Constitution, the report is presented to the Scrutiny Co-ordination Committee to inform them of the reason for urgency, that being that the increase in reception intake at Fredrick Bird Primary School from 3 to 4 Forms of Entry (FE) needs to be approved ready for the start of the new school term on Monday 3rd September, 2012. The consultation on the City Council's school size policy to increase the maximum size of a primary school from 3 to 4 FE needs to start at the beginning of September in order to inform the formal consultation on the expanding primary school programme for September 2014 for recommendation to Cabinet in October 2012.

Report of the Director of Children, Learning and Young People (attached to assist Members in understanding the reason for urgency)

5. **Tackling Fuel Poverty in Coventry** (Pages 17 - 30)

Report of the Director of City Services and Development

6. **Outside Bodies Task and Finish Group** (Pages 31 - 38)

Briefing Note of the Task and Finish Group

(Note: Councillor Taylor, a Member of the Task and Finish Group, has been invited to attend the meeting for consideration of this matter)

7. **Scrutiny Co-ordination Committee Work Programme 2012/2013** (Pages 39 - 44)

Report of the Scrutiny Co-ordinator

8. **Outstanding Issues**

Outstanding issues are included in the Work Programme.

9. **Meeting Evaluation**

To evaluate the effectiveness of the meeting.

10. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Bev Messinger, Director of Customer and Workforce Services, Council House Coventry

Tuesday, 4 September 2012

- Notes: 1) The person to contact about the agenda and documents for this meeting is Michelle Salmon, Governance Services, Council House, Coventry - E-mail: michelle.salmon@coventry.gov.uk
- 2) Council Members who are not able to attend the meeting should notify Michelle Salmon as soon as possible and no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Scrutiny Board, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors F Abbott, L Bigham (Chair), J Blundell, C Fletcher, K Foster, D Howells, R Lakha, M Mutton, T Skipper (Deputy Chair) and D Welsh

By Invitation: Councillor Taylor

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

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